



2009-10 Gillman's School of Dance Studio Policies and Release Forms

Gillman's School of Dance operates from Sept 14, 2009 – May 14, 2010.

General Studio Policies:

- No street shoes are allowed on the studio floor.
- No food, gum or drinks are allowed in the building. Bottled water is permitted in the dressing room/lobby.
- Do not use the bathroom as a changing room. There are dressing rooms available.
- Please drive carefully in our parking lot.
- Students waiting for a ride are instructed to remain in the building until parents arrive.
- In the event that Oldham County Schools are closed due to bad weather, Gillmans will also cancel classes.
- Students should arrive and leave promptly. Please do not drop your dancer off at the studio more than 15 minutes before class and please return promptly for pick up at the conclusion of class.
- Instructors teach one class after another at the studio and do not have time between classes for individual conferences. If you would like to talk with the instructor, please phone the office 243-9722 and set up a time convenient for all.
- The lobby is a "quiet area". Please show your respect to our dancers, the instructor and other families by keeping noise level to a minimum in the waiting area.
- For the development of our dancers, enrollment is based on an eight month academic year - no refunds, credits or transfers on registration fee's and/or tuition will be made. No exceptions.**
- For your convenience, we offer monthly payment for tuition by credit card. If a student does not complete the 9 month program year, full payment is still required.

**The School's Withdrawal Policy is set because class sizes are necessarily limited. If a student registers for a class, they reserve that spot preventing someone else from registering. Withdrawals partway through the term do not allow others to sign up for that class until the end of the term.

Tuition: Tuition is based on a nine (9) month academic year, September through May. Registration is for the full academic year. Students must maintain their enrollment in their selected classes for the school year so they may advance each year within the program.

Monthly payments can be accepted when registering on-line.

Class Length	Monthly Tuition
30 minute	\$40.00
45 minute	\$45.00
60 minute	\$50.00
75 minute	\$55.00

Students enrolled in 3 or 4 classes will automatically receive a 15% discount on monthly tuition when they register.

Students enrolled in 5 or more classes will automatically receive a 20% discount on monthly tuition when they register.

Registration Fee: There is a registration fee of \$120.00 per student enrolling in the dance program. The registration fee is calculated and processed at the time of registration; it secures your place in the program and covers the price of one recital costume. If you are enrolling in multiple classes and will require additional costumes; a fee of 60.00 per costume will be due in November.

Required Dance Attire (for all dance students - except those in adult classes)

Strict attention is essential to good dance discipline and will be adhered to in all classes. Students are required to be in proper attire when attending class. By being dressed appropriately, dancers are showing respect to their instructor, their fellow students and the program as a whole. Every student must have hair secured away from the face. Those with hair shoulder length or longer must wear a proper bun.

All dancewear can/should be attained through the studio to ensure uniformity. We offer shoes and dancewear at prices that are often lower than the dancewear stores in the area. A list of required dancewear can be obtained at the studio.

Communication: At the beginning of every month we will email a studio newsletter to our students. We have found this to be the easiest way to communicate important information to our students' families about upcoming events, schedule changes, pressing deadlines and general news about our studio. Please make sure that you read each newsletter. It is each student's responsibility to ensure email information is accurate and up to date.

Cancellation Due to Weather: We follow the Oldham County School system; if they cancel school due to weather, the studio will be closed also. If there is just a delay; our classes will meet as scheduled.

Please keep these policies on file for reference throughout the program year. The attached Acknowledge and Release Form must be signed and received by the studio prior to the start of class. For insurance purposes, a student may not start a class without a medical release form on file.

ACKNOWLEDGEMENT AND RELEASE FORM

After having read the Studio Policies and Required Dance Attire, please sign your name below to acknowledge receipt of these policies and compliance. Gillman's School of Dance reserves the right to change or modify the policies at any time. This agreement remains in effect as long as the student is enrolled at Gillman's School of Dance.

Parent Name _____ Signature _____
Date _____

PHOTO RELEASE

I _____, parent of _____ give Gillman's School of Dance permission to take pictures and videos of my child to be used to communicate and educate others about the program and activities that take place within the studio. These pictures and videos may appear in newspapers, magazines, on the Gillman's School of Dance web-site or on printed materials used for advertising purposes for the studio.

Parent Signature _____ Date _____

MEDICAL RELEASE

With any physical activity there is a risk of injury to the participants. Gillman's School of Dance, the instructors, staff and volunteers at the studio will do their very best to make sure that students are provided a safe environment where they can participate in dance classes, performances of exhibitions. I understand that in consideration of being permitted to participate in the courses, programs, training and exhibitions involving various forms of dance, I do hereby release Gillman's School of Dance, the instructor, staff and volunteers in charge from all actions, demands or claims that may result because of injury.

Parent Signature _____ Date _____

Are there any medical conditions/concerns that could affect her/his performance in class? Y N

If yes, please describe: _____